

MENTOR REGISTRATION FORM



Name _____

Are you a Collegian? No Yes

Peer Year _____

If you are not a MLC Collegian, you can join the Per Ardua Association in order to become a mentor. A Per Ardua Membership Form will be sent to you for completion when we receive this form. You can find out more about the Per Ardua Association at www.mlc.wa.edu.au.

Would you like to join Per Ardua? No Yes

CONTACT DETAILS

Phone _____ Mobile _____

Email _____

Street Address or PO BOX _____

BACKGROUND

Organisation _____

Position held _____

Key responsibilities _____

Number of years in the workforce _____

Employment history _____

Qualifications _____

Please note the topics that you would like to mentor _____

Do you have any constraints that may affect your participation? Eg. location _____

How did you find out about this programme? _____

MENTOR RESPONSIBILITIES

- Be committed, reliable and approachable
- Show a willingness to share your knowledge and insight
- Encourage your mentee to develop their individual gifts
- Inspire confidence and resilience in your mentee
- Endeavour to respond to communications from your mentee in a timely manner
- Contact the MLC Office of Development and Community Relations with any issues

ETHICAL RESPONSIBILITY

At all times, you must act in a responsible and ethical manner reflecting the professional nature of your relationship with your mentee.

PRIVACY, CONFIDENTIALITY AND RESPECT

- Please observe confidentiality and show respect for personal boundaries
- Ensure interactions with your mentee are of a professional nature

EXIT PROCEDURES

This programme is voluntary and may be terminated at any time by either party by written or email communication to the other party and to the programme administrator in the Office of Development and Community Relations.

AGREEMENT

I would like to commit 10 hours of my time to Alumni Mentoring at MLC to mentor a Collegian.

I agree to abide by the above guidelines of the programme.

Signature _____ Date ____/____/____